



YEOWARRA HILL



Weddings . Catering . Functions . Vineyard . Party Hire

CATERING QUOTES /PARTY HIRE FAQs

(in conjunction with PARTY HIRE QUOTES)

With many years of experience in organising & catering for all types of functions Yeowarra Hill can provide a one stop shop for all your function needs.

Arrangements can be made for Set Banquet, Gourmet BBQ, Cocktail, Alternate Placement (limited) or Buffet, with Catering from 50 – 300 guests

Our Catering services are to be considered separately from our Party Hire, as such you may see some crossover on the initial quotes.

FAQs

What is provided with Yeowarra Hill Catering Service?

- Crockery / Cutlery
- Wait Staff
- Dishwashing
- Cooking Equipment *(some charges may apply)*

What if my kitchen isn't suitable or is too far away from the function site?

We can provide our own portable kitchen set up, as well as our own marquee. Charges will apply and will be assessed on an individual basis. *(Around \$500)*

Are there extra costs involved if we are 'out of town'?

- Yes there may be further costs involved – this will be assessed on an individual basis.

Can you provide Beverages?

There are two options available for Beverage Service

Full Bar Service

- Supply of Alcoholic & non-alcoholic beverages
- Staffing
- Coolroom / Ice Tubs
- Bar Trays & associated service equipment.
- Glasses – and the washing thereof.

Please note:- At the conclusion of Bar Service any unconsumed beverages remain the property of Yeowarra Hill.

Provision of Bar Staff only

- Bar Staff are available at an hourly rate - \$40 per hour per staff member (minimum 4 hours - plus Travel)
- The number of bar staff required is based on a number of factors including guest numbers, type and variety of drinks served, facilities available etc. Generally speaking 3 staff would be required to service numbers from 80 - 140. Please note:- When hiring bar staff they are there for bar related activities only - not for the service of food.



- Bar staff will tidy up as much as possible until the time specified however if the function continues after this time cleaning up will revert back to the organisers.
- Glasses and associated equipment will fall under the Party Hire Quote and as such should be returned clean (*unless washing arrangements have been made*)
- **Please remember to provide bottled water for your guests under either arrangement.**

Excessive breakage will be billed to client under both arrangements

What about Tea & Coffee?

The provision of tea & coffee in these catering circumstances becomes your responsibility Yeowarra Hill can provide an Urn, cups & saucers teaspoons & insulated milk jug for 30 - package price \$70 - this is considered hire equipment.

What about Table arrangements & Decorations?

- Tablecloths & Serviettes are your responsibility as are floral arrangements, table decorations, candelabra & chair covers.

Who sets the Table (& chair covers/sashes/bridal table)?

- For offsite catering purposes the setting of tables is your responsibility unless arrangements have been made - further charges will apply to cover staffing costs.

How many people can be seated at Tables?

- Round tables seat 10, Trestles seat 6-8 on 1.8mt, 8-10 on 2.4mt. Yeowarra Hill can now provide a slightly wider trestle table (2400 x 900mm) that is more suitable for shared platters.

How do I make a Booking?

- Tentative bookings will be held for 14 days. (One date only)
Confirmation of booking will occur upon receipt of a \$300 booking fee, all customers are required to sign our booking agreement upon paying the fee.

What are the payment arrangements?

- Initial payment equal to half the projected food cost (and beverage cost where applicable) together with expected guest numbers are required a **minimum of 28 days** prior to the function. *Please note that this is the minimum number of guests that you will be charged for.*
Balance of Food Costs (and beverage cost where applicable) **to be paid 14 days prior to the event.**



Is there a discount for children?

- Children under 12 are charged according to their age, no charge for children under 4

How can I pay my Account?

- EFTPOS facilities are available & Payments may be made by cash or cheque, please be advised that *Credit Card* transactions may incur additional fees. (*Currently 1.5% of total*)
Arrangements can be made using direct deposit should you prefer to pay by instalments in advance.

Do you have a refund policy?

- Booking fees are non – refundable upon cancellation within 6 months of the proposed reception prior to this time refunds are conditional of that date being rebooked (less \$150 admin fee)
- All prices quoted are based on current costs & are inclusive of 10% GST as at 1st January 2016. Prices will not be guaranteed more than 12 months out unless the deposit is paid.

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