



# YEOWARRA HILL



*Weddings . Catering . Functions . Vineyard . Party Hire*

## FUNCTIONS (Other than Weddings)

Arrangements can be made for Sit-Down Dinner Service, Gourmet BBQ, Set Banquet, Buffet or Cocktail with Catering from 30 – 200 guests available at Yeowarra Hill depending on the style of function you are hosting. (Main Building up to 40 stand up – Attached, fully enclosed Marquee available for higher numbers)

We can provide a quote on your own specific requirements or menus.

*Off-site Catering: We do cater at other venues for up to 350, dependant on the size of the venue. Please refer to Catering Quote FAQs for further information.*

## MENU

Please note that menus may vary due to seasonal availability, however the prepared menu is indicative of the quality we offer. We reserve the right to make alternative arrangements where supplies are unavailable or not of suitable quality. Please advise us of any vegetarian or special dietary requirements at the time of confirmation of numbers.

## BEVERAGES

We are happy to arrange your beverages in a way, which will best suit your needs, we can tailor your package to an all inclusive price, or beverages can be charged on a consumption basis (preferred). We can discuss which beverages you would like to have served and any restrictions to the type of beverages or TAB limits, as well as ‘pay as you go’

We are a fully licensed restaurant and do not allow BYO.

*Off-site Catering: We do cater for beverages if required, this will be dependant on Venue*

## TABLE ARRANGEMENTS

Depending on the type of function you are holding the arrangement of tables is to be discussed at the time final numbers are notified. Under liquor licensing laws we have a requirement for seating/tables to be available for 75% of patrons.

Tablecloths are supplied by Yeowarra Hill.

Table decorations are minimal however you are welcome to decorate more yourself.

*Off-site Catering: For Catering purposes Tablecloths & Napkins & the setting of tables are your responsibility (this may be negotiated), as are floral arrangements, table decorations etc.*

*If the Venue you have chosen is fully licensed then the provision & setting of glassware will generally be done by bar staff. These arrangements will be assessed on an individual basis.*

## ENTERTAINMENT

If you choose to have a band or entertainment for your function at Yeowarra Hill, they are required to contact us to arrange a set up time.

When making arrangements please discuss whether they require a main meal & soft drink & allow for this in your arrangements.

## FUNCTION DURATION at Yeowarra Hill

An afternoon lunch function should conclude no later than 5.00pm (negotiable - dependant on starting time) and evening functions should conclude at 11.00pm.

Due to restrictions with Liquor Licensing Laws extensions of evening function times are available however a license extension must be applied for at an additional cost of \$300 (Fee plus staffing)

Standard times are: Lunchtime - 4 hours                      Evening - 5 hours (6pm-11pm)

## HIRE COSTS & DEPOSITS

Generally there is no venue hire charge, except in certain circumstances (ie:-weddings, 21st) if applicable, you will be notified of this at the time of booking.

***Christmas bookings (from mid-November) for a Friday or Saturday night require a non-refundable \$200 deposit to be paid within two days of acceptance to secure your booking.***

Onsite at Yeowarra Hill the Venue Hire includes tables, white stackable chairs (*upgrades available*) tablecloths, crockery, cutlery, glassware, staffing etc. with the Marquee set at 3 – 5 bays (90-150sq mts) which will accommodate 70-110 people (round tables) plus a Dance Floor.

The marquee can now be extended to accommodate up to 180 seated guests - at round tables, or 200 at trestle tables, making the marquee 7 bays long (210sqmts), due to the infrastructure involved in setting up these additional two bays a hire charge of \$450 is applicable.

*Off-site Catering: Hire costs for other venues will be charged according to their policies directly to You*

## BOOKINGS & PAYMENTS

Tentative bookings will be held for 7 days. On confirmation of booking a deposit may be required, this will be deducted from your final account.

Numbers should be confirmed a minimum of 7 days prior to the event. Menus & arrangements will also be finalised at this stage. The ages of any children attending should be noted at this time so they can be charged accordingly.

Please note that this is the minimum number of guests that you will be charged for.

EFTPOS facilities are available & Payments may be made by cash or cheque, please be advised that *Credit Card* transactions may incur additional fees. Arrangements can be made using direct deposit should you prefer to pay by instalments in advance.

**Final Payment is to be made at the conclusion of the function.**

## PRICING POLICY

All prices quoted are based on current costs & are inclusive of 10% GST as at 1<sup>st</sup> January 2016.

**Prices will not be guaranteed more than 12 months out unless the deposit is paid.**

## CONDUCT POLICY - for functions held at Yeowarra Hill

Whilst all due care will be taken, Management will not be liable for loss or damage of any items before, during or after a function. Damage or loss to the property and/or fittings during the function will be the financial responsibility of the Organiser(s). **Excess to be paid on insurance claims \$500.** The Organiser(s) will ensure that Guests behave in an orderly & appropriate manner at all times.

Whilst children are welcome – they must be supervised by an adult at all times & are restricted to the area within the hedges. Balls in the front garden are not permitted.

Management reserves the right to exclude or eject any, and all, objectionable persons from the premises without liability.

Payment of deposit constitutes your acceptance of the above terms & conditions.